

International Shipment & Customs Regulations and Information  
 for  
**United States of America**

It is extremely important that you take a few moments to review these important requirements, as they will allow us to process the release of your personal property through foreign customs. Customs processing varies by country and can take 1-2 days and as much as 10 days.

Customs and immigration requirements are established by the country of import and not by UniGroup Worldwide. This guide has been designed to assist clients understand and comply with country-specific requirements. Substantial effort has been made to ensure that the information provided is current and correct. Such regulations, however, are subject to change without notice by the country of import. UniGroup Worldwide assumes no liability for changes in the law or interpretation by enforcement personnel as it exists at the time you and/or your goods enter the country.

## IMMIGRATION

When moving to United States of America, some specific documents will be required in order to satisfy local immigration officials.

\*Contact address and telephone number must be listed on all documents.

Required Documents	Details
<b>Visitors/Tourists</b>	
B-2 Visa (for pleasure/medical)	<p><b>Required documents for B-2 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Employment and salary details, if applicable</li> <li>• Income Tax and bank statements and documents that show applicants financial assets, if any</li> <li>• A No Objection Letter or Certificate and leave sanctioned letter if applicant is in Government Service or with any of the Armed Forces.</li> </ul> <p><b>If applicant has a sponsor for his/her trip or medical treatment:</b></p> <ul style="list-style-type: none"> <li>• An Affidavit of Support, I-134 Form from applicant's sponsor (a close relative), and also their bank statements and employment letter</li> <li>• A copy of the passport of applicants sponsor in the U.S. Preferably, a copy of the relative's Indian passport, if possible</li> </ul>

	<ul style="list-style-type: none"> <li>• Documents to show the sponsor's legal status in the U.S.</li> </ul> <p><b>If applicant wish to have medical treatment in the U.S.:</b></p> <ul style="list-style-type: none"> <li>• Bring all the documents suggested for normal B-2 applicants, including an Affidavit of Support, I-134 Form if required. (See above)</li> <li>• A letter from applicant's doctor in home country that states the diagnosis of his/her condition and what treatment(s) will be required</li> <li>• A letter from a licensed U.S. medical facility that states applicant has been accepted for treatment and have an appointment. The letter should also state the duration and total cost of treatment(s), including any outpatient care</li> <li>• Evidence that applicant has the funds to pay for all anticipated expenses, including outpatient care if he/she cannot return to his/her home country immediately</li> </ul> <p><b>For parents visiting a child resident in the U.S., and that child is a U.S. citizen:</b></p> <ul style="list-style-type: none"> <li>• Bring all the documents suggested for normal B-2 applicants, including an Affidavit of Support, I-134 Form if required. (See above)</li> <li>• A photocopy of the bio-data page of the child's U.S. passport or a photocopy of the child's U.S. Naturalization Certificate</li> </ul>
C-1 Visa (for Transit Aliens)	<p><b>Required documents for C-1 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Proof of applicant's onward travel arrangements to the foreign destination, for example, airline tickets.</li> <li>• Proof of the purpose of applicant's visit to the foreign destination</li> <li>• The visa or permit required to enter the country that is applicant's final destination.</li> <li>• Evidence that shows applicant can fund his/her entire trip</li> </ul>
<b>Businesspeople</b>	
B-1 Visa (for Business)	<p><b>Required documents for B-1 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> </ul>

	<ul style="list-style-type: none"> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Invitation letter from the U.S. counterpart/company with which applicant plans to conduct business.</li> <li>• Exchanges of correspondence with U.S. purchasers, suppliers or contacts</li> <li>• Recent contracts, bills of lading or other documentary evidence of recent imports and exports of purchases</li> <li>• Any evidence of arrangements for lodging and appointments already made in the U.S. in preparation for applicant's trip.</li> <li>• Incorporation documents and business license(s)</li> <li>• Tax statements for the last 2 years</li> <li>• Bank transaction statements detailing all deposits and withdrawals for the last 6 months. Include personal and company accounts, along with evidence that applicant has authority to draw on the company accounts</li> <li>• Any copies of recent advertising brochures or publications</li> </ul>
<p><b>Employees</b></p>	
<p><i>Temporary Workers &amp; Trainees (H Visa), Intra-Company Transferees (L Visa) &amp; Aliens with Extraordinary Ability (O Visa)</i></p>	
<p>H-1, H-2, H-3, L-1, O-1 &amp; O-2 Visa</p>	<p><b>Requirements for H-1, H-2, H-3, L-1, O-1 &amp; O-2 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Original Form I-797, Notice of Action</li> <li>• Original Form I-129, Petition for a Nonimmigrant Worker</li> <li>• Original Labor Condition Application (LCA). Applicable to H-1 applicants only</li> <li>• Work experience letters from previous employers that indicate applicant's employment history, experience and skills</li> <li>• Original university degree certificate, mark sheets and transcripts</li> <li>• Relevant diplomas and certificates</li> <li>• A photocopy of each of the documents listed above</li> </ul>

	<ul style="list-style-type: none"> <li>• A letter from the petitioning employer that confirms their plan to employ/train the applicant and outlines his/her proposed duties</li> <li>• A letter from applicant's employer that states how long he/she has worked for the company. Applicable to L-1 applicants only</li> <li>• Pay stubs from applicant's current or last place of employment and a recent income tax return.</li> </ul>
<p>H-4, L-2 &amp; O-3 Visas (for Dependents)</p>	<p><b>Required documents for H-4, L-2 &amp; O-3 Visas:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> </ul> <p><b>If applicant applies for visa with his/her spouse:</b></p> <ul style="list-style-type: none"> <li>• Original marriage registration certificate</li> <li>• Wedding ceremony photos and wedding invitation. At least five, but no more than ten, of each</li> <li>• Original birth certificate for each child</li> </ul> <p><b>If applicant applies for visa separately:</b></p> <ul style="list-style-type: none"> <li>• Bring all other supporting documents required for the H-4, L-2 and O-3 visas. (See above)</li> <li>• A good quality photocopy of applicant's spouse passport - all 36 pages -- that must include a copy of their valid U.S. visa. The copied pages must be readable and the photo must be clear enough to allow identification</li> <li>• Copy of the spouse's Form I-797, Notice of Action, Form I-129 and Labor Condition Application (LCA), if applicable</li> <li>• A copy of each of applicant's spouse work experience letters.</li> <li>• A letter from spouse's employer that describes applicant's relationship with spouse and his/her purpose of travel.</li> <li>• A copy of the letter from spouse's employer that confirms their plan to employ/train applicant's spouse and that outlines his/her proposed duties.</li> <li>• Pay stubs from spouse's current place of employment and a recent income tax return.</li> </ul>
<p><b>Cultural</b></p>	
<p><i>International Cultural Exchange Visitors</i></p>	
<p>Q-1 Visa</p>	<p><b>Required documents for Q-1 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156</li> </ul>

	<p>Form)</p> <ul style="list-style-type: none"> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Original Form I-797, Notice of Action</li> <li>• Original Form I-129, Petition for a Nonimmigrant Worker</li> <li>• Proof that applicant has a residence abroad which he/she do not intend to abandon.</li> </ul>
<p><b>Athletes, Artists &amp; Entertainers</b></p>	
<p>P-1, P-2 &amp; P3 Visas</p>	<ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Original Form I-797, Notice of Action</li> <li>• Original Form I-129, Petition for a Nonimmigrant Worker</li> <li>• Evidence in the form of newspaper articles and photos that show applicants past performances outside the country.</li> </ul>
<p>P4 Visa (for Dependents)</p>	<p><b>Required documents for P4 Visa are:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> </ul>

	<p><b>If applicant applies for visa with his/her spouse:</b></p> <ul style="list-style-type: none"> <li>• Original marriage registration certificate</li> <li>• Wedding ceremony photos and wedding invitation. At least five, but not more than ten, of each</li> <li>• Original birth certificate for each child</li> </ul> <p><b>If applicant applies for visa separately:</b></p> <ul style="list-style-type: none"> <li>• Bring all other supporting documents required for the P-4 visa. (See above)</li> <li>• A good quality photocopy of spouse's passport - all 36 pages -- that must include a copy of their valid U.S. visa. The copied pages must be readable and the photo must be clear enough to allow identification</li> <li>• Copy of spouse's Form I-797, Notice of Action and Form I-129, Petition for a Nonimmigrant Worker</li> </ul>
<p><b>Media</b></p>	
<p>I Visa</p>	<p><b>For Information Media Representatives:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Proof that applicant is a genuine representative of a foreign press, radio, film or other information medium that has its home office in a foreign country or a duly accredited representative of a tourist bureau operated by a foreign government</li> <li>• Proof of the work which applicant will do in the U.S.</li> </ul> <p><b>Required documents:</b></p> <p><b>If applicant applies for I Visa with his/her spouse:</b></p> <ul style="list-style-type: none"> <li>• Original marriage registration certificate</li> <li>• Original birth certificate for each child</li> </ul> <p><b>If applicant applies for I Visa separately:</b></p> <ul style="list-style-type: none"> <li>• Bring all the supporting documents required for the I Visa for a spouse or child. (See above)</li> <li>• Proof that applicant's spouse is a genuine representative of a foreign press, radio, film or other information medium that has its home office in a foreign country or a duly accredited representative of a tourist bureau operated by a foreign government</li> <li>• Proof of the work applicants' spouse will do in the U.S.</li> </ul>

<b>Religious Workers</b>	
R-1 Visa	<p><b>Required documents for R-1 Visa;</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Proof that applicant will work as a minister of religion, or in a religious vocation or occupation, for a genuine non-profit religious organization or denomination that is exempt from taxation</li> <li>• Proof that applicant has been a member of the religious organization for at least 2 years prior to his/her visa application.</li> <li>• A contract from applicants employer in the U.S. and proof, such as bank statements, that the employer is able to support him/her above the poverty line.</li> <li>• Recommendation letters to further support applicant's visa application.</li> <li>• IRS-supplied proof of the tax-exempt status of the religious organization in the U.S.</li> <li>• Evidence that applicant is qualified to do the specific work which his/her U.S. employer requires.</li> <li>• Documents that show arrangements for financial support.</li> </ul>
R-2 Visa (for Dependents)	<p><b>Requirements for R-2 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> </ul> <p><b>If applicant applies for his/her visa with spouse:</b></p> <ul style="list-style-type: none"> <li>• Original marriage registration certificate</li> <li>• Wedding ceremony photos and wedding invitation. At least five, but not more than ten, of each</li> <li>• Original birth certificate for each child</li> <li>• Documents that show the arrangements for financial support for the</li> </ul>

	<p>entire family</p> <p><b>If applicant applies for his/her visa separately:</b></p> <ul style="list-style-type: none"> <li>• Bring all other supporting documents required for the R-2 visa. (See above)</li> <li>• A good quality photocopy of spouse's passport -all 36 pages -- that must include a copy of their valid U.S. visa. The copied pages must be readable and the photo must be clear enough to allow identification</li> <li>• A copy of the contract between the employer in the U.S. and applicant's spouse.</li> </ul>
<p><b>Diplomats</b></p>	
<p><i>General mandatory requirements for Diplomats &amp; Official</i></p>	<p><b>Requirements:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> </ul>
<p><i>Supporting Documents</i></p>	<p><b>A-1 &amp; A-2 Visas: Officials in Foreign Governments:</b></p> <ul style="list-style-type: none"> <li>• Diplomatic Note</li> </ul> <p><b>A-3 Visa: Officials in Foreign Governments:</b></p> <ul style="list-style-type: none"> <li>• Diplomatic Note or other evidence of the official status of the employer</li> <li>• Contract</li> <li>• Advisory opinion if the applicant is under 17, not a domestic employee by work experience or background, or is related to the employer</li> </ul> <p><b>C-2 &amp; C-3 Visas: Diplomats &amp; Officials in Transit:</b></p> <ul style="list-style-type: none"> <li>• Proof of entitlement</li> </ul> <p><b>G-1 &amp; G-2 Visas: International Organization Aliens:</b></p> <ul style="list-style-type: none"> <li>• Diplomatic Note</li> </ul> <p><b>G-3 Visa: International Organization Aliens:</b></p> <ul style="list-style-type: none"> <li>• Diplomatic Note or equivalent</li> </ul> <p><b>G-4 Visa: International Organization Aliens:</b></p> <ul style="list-style-type: none"> <li>• Request from Chief, Transportation Section of UN Secretariat or official letter from another designated international organization</li> </ul> <p><b>G-5 Visa: International Organization Aliens:</b></p> <ul style="list-style-type: none"> <li>• Diplomatic Note or other evidence of the official status of the employer</li> <li>• Contract</li> <li>• Advisory opinion if the applicant is under 17, not a domestic employee</li> </ul>

	by work experience or background, or is related to the employer
<b>Students</b>	
<i>Academic and Non-Academic Students</i>	
F-1 & M-1 Visa	<p><b>Required documents for F-1 &amp; M-1 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Original SEVIS generated I-20 Form, Certificate of Eligibility for Nonimmigrant Student Status, obtained from a U.S. college, school or university and signed by applicant and a school official. Bring both pages of this bar-coded form.</li> <li>• Proof of payment of the SEVIS fee, also known as the "SEVIS I-901 fee"</li> <li>• Proof that applicant or applicant's sponsor have money immediately available to cover applicant's first year's tuition and living expenses and evidence that money will be available to cover the remaining year(s) of study</li> <li>• Original certificates, diplomas, mark sheets and transcripts from educational institutions applicant previously attended.</li> <li>• Scores from standardized tests required by the educational institution such as the TOEFL, SAT, LSAT, GRE and GMAT</li> </ul>
F-2 & M-2 Visa (for Dependents)	<p><b>Required documents for F-2 &amp; M-2 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Original SEVIS generated I-20 Form, Certificate of Eligibility for Nonimmigrant Student Status, obtained from a U.S. college, school or university, signed by applicant's spouse and a school official and with applicant's names printed on it. Please bring both pages of this bar-</li> </ul>

	<p>coded form</p> <ul style="list-style-type: none"> <li>• Proof that there is money available to support applicant's stay (and the stay of his/her children) in the U.S. during spouse's entire course of study.</li> <li>• Original marriage registration certificate.</li> <li>• Wedding ceremony photos and wedding invitation. At least five, but no more than ten, of each.</li> <li>• Original birth certificate for each child.</li> </ul>
<p><i>Exchange Visitors</i></p>	
<p>J-1 Visa</p>	<p><b>Required documents for J-1 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Original SEVIS generated DS-2019 Form obtained from applicant's sponsor organization in the U.S. and that has been completed and signed. Bring all the pages of this form</li> <li>• Proof of payment of the SEVIS fee, also known as the "SEVIS I-901 fee"</li> <li>• Original certificates, diplomas, mark sheets and transcripts from educational institutions applicant previously attended.</li> <li>• Proof that applicant or applicant's sponsor have money to cover his/her tuition and living expenses for his/her entire course of study.</li> </ul>
<p>J-2 Visa (for Dependents)</p>	<p><b>Required documents for J-2 Visa:</b></p> <ul style="list-style-type: none"> <li>• A passport that must be valid for at least 6 months from the date applicant enters the U.S.</li> <li>• A completed and signed Nonimmigrant Visa Application (DS-156 Form)</li> <li>• 1 photo that matches the requirements</li> <li>• A completed and signed Supplemental Nonimmigrant Visa Application (DS-157 Form) only if applicant is 15 to 55 years of age.</li> <li>• HDFC Bank Visa Fee Receipt with two bar code stickers</li> <li>• Interview appointment letter</li> <li>• A completed and signed DS-158 Form only if applicant is applying for a F-1, M-1 or J-1 visa.</li> <li>• Demand draft for the Blanket L-1 Visa Fee only if applicant is the principal applicant for a L-1 visa and are using a blanket petition to apply for his/her visa.</li> <li>• Applicant's own original SEVIS generated DS-2019 Form obtained from the U.S. organization that is sponsoring spouse and has been completed and signed. Bring all the pages of this form.</li> <li>• Proof that there is money available to support applicant's stay (and</li> </ul>

	<p>the stay of his/her children) in the U.S. during spouse's entire course of study.</p> <ul style="list-style-type: none"> <li>• Original marriage registration certificate</li> <li>• Wedding ceremony photos and wedding invitation. At least five, but no more than ten, of each</li> <li>• Original birth certificate for each child</li> </ul>
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## PERSONAL & HOUSEHOLD GOODS

Documents required to import personal & household goods are:

Required Documents	Details
Passport	Passport (copy) showing personal data and photo page.
Visa	--
Customs Form 3299	Customs Form 3299 "Declaration for Free Entry of Unaccompanied Articles"
Declaration	Supplement Declaration for Unaccompanied Personal and Household Effects.
Power of Attorney Form	Power of Attorney Form authorizing Destination Agent to act on Customer's behalf in liaisons with U.S. Customs
Inventory List	Inventory in English (detailed, PBO "packed by owner" and misc. "miscellaneous" not acceptable)

**Personal & household goods can be imported duty-free under the following conditions:**

- If items purchased abroad are not for resale or for use by another person, and have been in owner's possession for at least 1 year.
- Professional equipment owned and used abroad is also generally duty-free.

## MOTOR VEHICLES

Automobiles are subject to import duties and taxes. Autos previously exported from the U.S. may be imported duty-free provided the customer can supply the export Ocean Bill of Lading and can prove that no modifications have been made to the auto since exporting from the U.S. All automobiles imported must meet both the Environmental Protection Agency (EPA) and the Department of Transportation (DOT) requirements--If required conversions are not performed in the country of origin, Customer must post a sizable bond (approximately 50% of the value of the auto) in order to have the necessary conversions performed in the U.S. Information on emission standards can be obtained from the EPA. All costs for exam, testing or modifications of auto are payable by the customer. Make, model and year of auto must be provided.

Required Documents	Details
EPA Form 3520-1	--
Purchase Invoice	--
Title	--
Drivers License	Copy of Drivers License (if applicable)

## PETS

There are strict controls, restrictions, and prohibitions on the importation of animals, which is regulated by the Animal and Plant Health Inspection Service and U.S. Public Health Service. A minimum of 7 days notification prior to arrival is required in order to make necessary arrangements. Import regulations for pets may include the following, depending on the country of origin.

Required Documents	Details
Certificate of Rabies Vaccination	Original Certificate of rabies vaccination showing proof that the vaccination was administered more than 30 days prior to the flight, but not more than 180 days.
Health Certificate	Health Certificate from a veterinarian must be issued within 15 to 10 days prior to animals departure.
Import Permit	Dogs and cats are not normally quarantined, but birds require 30 days quarantine and an Import Permit.

## RESTRICTED & PROHIBITED

All countries, including United States of America prohibit and restrict the importation of certain dangerous or sensitive items.

### Prohibited Items

- Liquor filled candy
- Lottery tickets
- Narcotics and dangerous drugs (violation will result in severe penalties)
- Obscene or pornographic material
- Unlawful or treasonable material
- Hazardous articles (e.g. fireworks, combustible, corrosive, flammable or explosive items and toxic or poisonous substances)
- Switch blade knives
- Pirated books or articles (e.g. cassettes and computer programs) will be confiscated and destroyed
- Foodstuff is strictly controlled and subject to inspection and confiscation by the Food and Drug Administration (FDA)
- Firearms and ammunition (automatic and heavy military weapons are strictly prohibited)
  - Subject to many restrictions.
  - Import Permit obtainable and issued by the Bureau of Alcohol, Tobacco and Firearms (BATF)
  - Proof of ownership.
  - Registration, certificates and licenses required and vary according to the type of firearm, the immigration status of the owner, the destination and port of entry.
  - If weapon was originally purchased or owned by Customer in the U.S. , proof of sale and date of sale required.
  - Animals or plants (e.g. furs, skins, ivory tusks, tortoise shells, wood carvings, etc.) subject to the U.S. Endangered Species Act.

### Restricted Items

- New items (less than 1 year old), inheritance items, and gifts are dutiable
- Sales receipts may be required on new items
- Antiques (Certificate of Authenticity is required)
- Medicine
  - Must be properly identified
  - Must not exceed normal quantities required by an individual with a health problem

- Must have either a prescription or written statement from doctor stating that the medicine is required for physical well-being
- Biological materials of public health or of veterinary importance require an Import Permit
- Alcoholic Beverages
  - Strongly recommend not shipping with household goods.
  - Federal, state and local regulations, duties and taxes apply.
  - Certain ports are "Dry Ports" and alcohol cannot be imported at that location; alcohol is not permitted in those states.
  - All cartons containing alcoholic beverages should be loaded together, clearly marked on the inventory and be easily accessible for inspection.
  - Customer must provide name, quantity, size of bottle, alcohol content, value per bottle, and date purchased.